**Team Member Success Goals**

**Team Member Name:**

1. The team member will determine the goals, in coordination with their supervisor, in an effort to meet their required job duties.
2. Select a target area from the team members list of job duties, or from other known requirements, from which to create these goals.
3. The Supervisor will work with the team member to ensure their goals are specific, measureable, achievable, realistic and timely (SMART).
4. Action steps to be reviewed during check-ins at the frequency determined by the Supervisor. At which time, barriers and successes shall be discussed. Goals shall be updated as needed.

**Job Duty/Area of Responsibility:**

GOAL:

Action Step 1:

Action Step 2:

Action Step 3:

**Job Duty/Area of Responsibility:**

GOAL:

Action Step 1:

Action Step 2:

Action Step 3:

**Job Duty/Area of Responsibility:**

GOAL:

Action Step 1:

Action Step 2:

Action Step 3:

**Job Duty/Area of Responsibility:**

GOAL:

Action Step 1:

Action Step 2:

Action Step 3: